

# **MMMS**

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**MEMORY • MEDIA • SOLUTIONS**



**PINPOINT**

Memory Management System

v. 1.2 User Guide

## **Quick start guide:**

**1. Import your memories:** click import and select a few photos – small groups are simpler for getting started.

### **2. Tag your memories:**

- ✓ **Who:** Double-click any thumbnail to view the image. Add names to any auto-generated Profile regions. Click and drag on the image to create new Profile regions.
- ✓ **Where, What & When:** On the home screen, select some images then use the sidebar to add Place tags, Memory tags or change the date.
- ✓ **Create albums:** Select some images then click, drag and release them on the ‘New Album’ icon.

**3. Enjoy your memories:** Select some images or an album then click play for an instant slideshow!

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## **User Guide Contents:**

4. Establish your memory library folder
5. Build a library: import, select, action!
- 6-7. “Who, where, what, when?” Profiles, Places, Memory tags and Memory date
8. Memory albums: personalized digital photo albums
9. Browse and search your library: find what you want when you want it
10. Infographic screen: explore your memories one image at a time
11. Just Press Play: enjoy instant memory slideshows!

Pinpoint home screen

The screenshot shows the Pinpoint Memory Management System interface. At the top, the logo consists of yellow dots forming a star shape above the text "PINPOINT Memory Management System". Navigation icons include "Home" (back arrow), "Import" (document with plus), "Browse memories" (globe), "Search" (magnifying glass), "Delete" (X), "Play slideshow" (play button), "Email us!" (envelope), "Online user guide" (question mark), and "Settings" (gear). The main area displays a "Media Collection" of 52 items (0 selected) from 12/19/2023, containing 38 images. A grid of photo thumbnails is shown, with a "Tagging Sidebar" on the right listing profiles: Amaya Ramos, Blanca Diaz, Elena Beaudry, Germaine Diaz, Jeanette Morr..., Joseph Diaz, Mariella Ramo..., Marina Rubin, Nora Ramos, Rob Beaudry, Ruthie Beaudr..., and Shonda Morris. Below the media collection is an "Album collection" with a search bar and sorting options (A-Z, Chrono, Most Recent). It features a row of album thumbnails: "New Album", "Christmas 2023", "Family Photos 2023", "Father's Day 2022", "Flamenco Night 2020", "Graduation Slideshow", "Miguel's 3rd birthday", and "Mom and Dad 30th Anniver...".

**Media collection:**  
a workspace to  
organize and enjoy  
your memories

**Tagging Sidebar:**  
add tags so you can  
browse and search

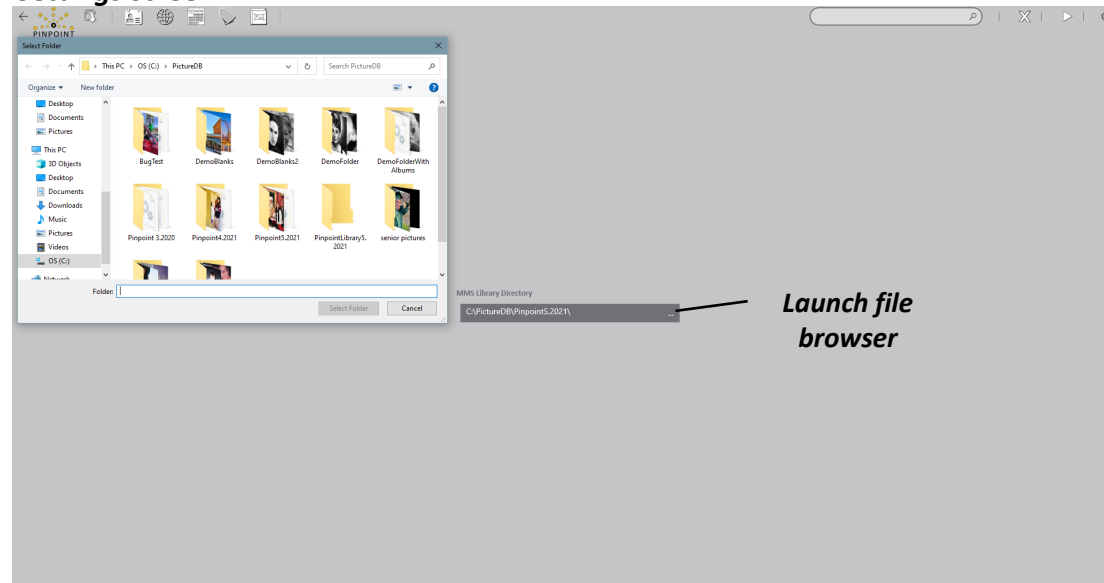
**Album collection:**  
Create photo albums then click play for an instant slideshow!

## Establish your memory library folder

On first launch, you will be asked to select a folder for your memory library.

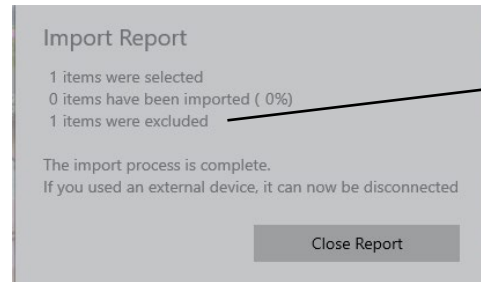
Switch to a different folder anytime by going to the settings screen to choose a new directory.

### Settings screen



## Import, select and delete items

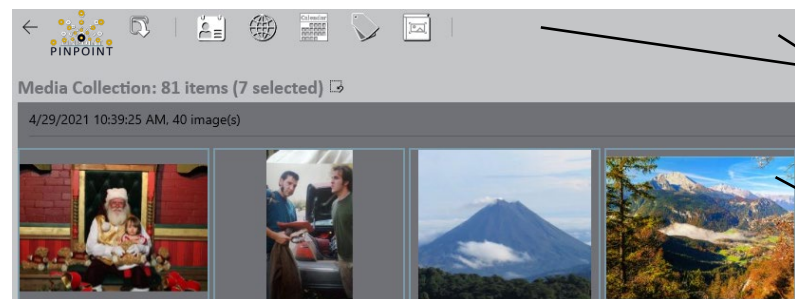
*Add items your memory library:* click import and select a small group of photo files. Pinpoint copies them to your library leaving the originals in their current location.



**Files with the same name are excluded**

*To select & deselect,* click the upper right corner of any image. Select photos to:

- *Tag:* drag the items to the sidebar and onto any Place or Memory tag
- *Display:* press play for an instant memory slideshow
- *Add to an album:* drag to the album collection
- *Delete:* deleted items are moved to your computer's recycle bin



**Click the frame to deselect**

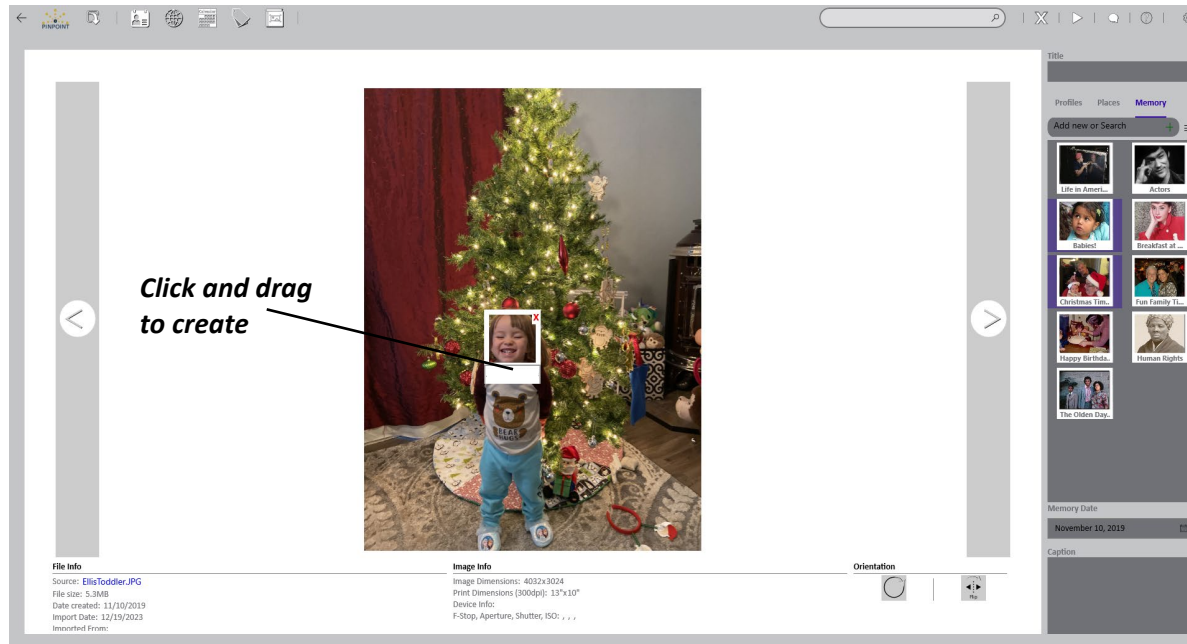
**Click to select or deselect**

## Profile tags: Pinpoint's face-matching automation

Profile tags are created by the user or auto-generated by the built-in, private, face-matching system.

Labeling auto-generated "Profile regions" improves automatic Profile tags in future imports and saves you time!

**Infographic screen** - double-click any item to open

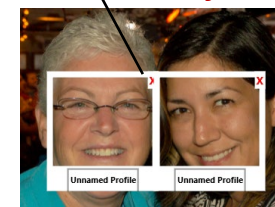


To create a new Profile region, click the image and drag diagonally.

To edit a Profile region, click once on the text box.

To delete a Profile region and remove the tag, click the red "x" in the frame.

**Alert: deleting a region removes the Profile tag.**



## Place tags, Memory tags and the Memory Date

*To create a Place tag or a Memory tag:*





Go to the sidebar, select the tag category (Places or Memory), type the name and click the plus sign.

*To assign an existing Place or Memory tag label, drag items to the sidebar and drop on the tag label.*

*To remove tag labels, click the sidebar tag label once.*

*To change the Memory Date, click the memory date display to choose year-month-day.*

Tag categories contain the “who, where, what, when” of each memory!

Category:	Refers to...	You can...
Profiles	“who” 	tag <i>who</i> is in a photo (page 6)
Places	“where” 	tag <i>where</i> a photo took place
Memory Tags	“what” 	tag any <i>action, theme or highlight</i> of a photo
Memory Date	“when” 	label the <i>year-month-day</i> a photo took place
Memory Album	special collections 	collect images into a themed album (page 8)



## Memory albums

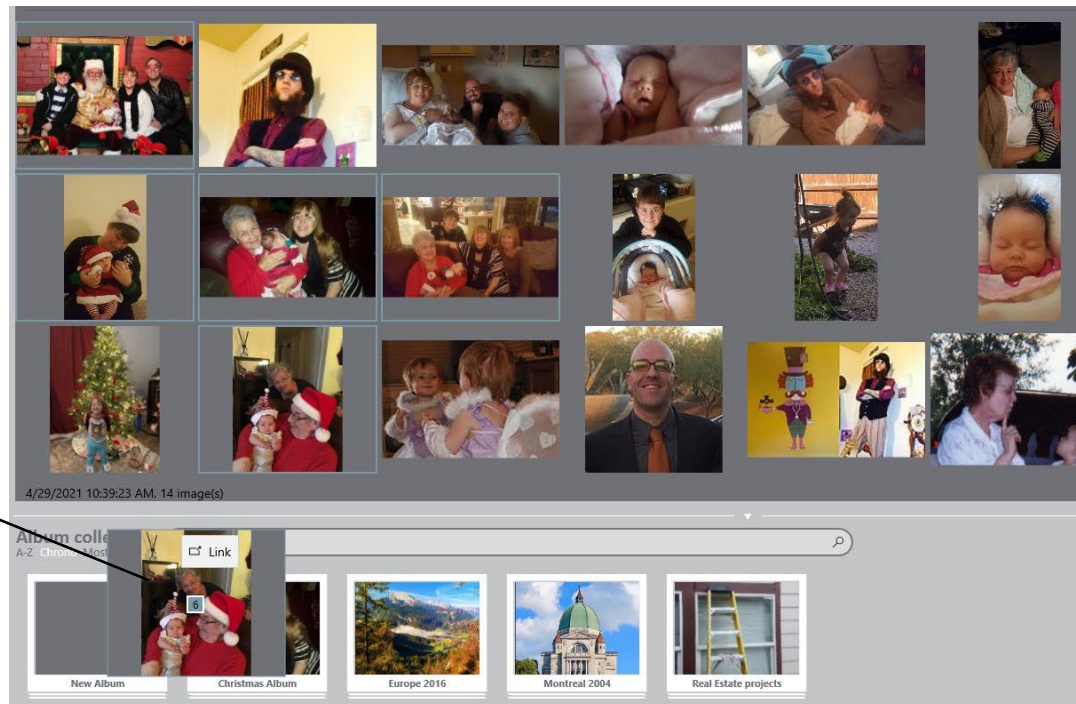
To 'create new' or to add images to an album, select images, click and drag to the album collection.

To view the contents of a memory album, double click the album.

To remove images from a memory album, go to the album subcollection, select the images and delete.

To delete a memory album, go to the album collection screen, select the memory album and delete.

### Home screen media collection







Drag  
selected  
items



## Browse or search tag labels and memory albums

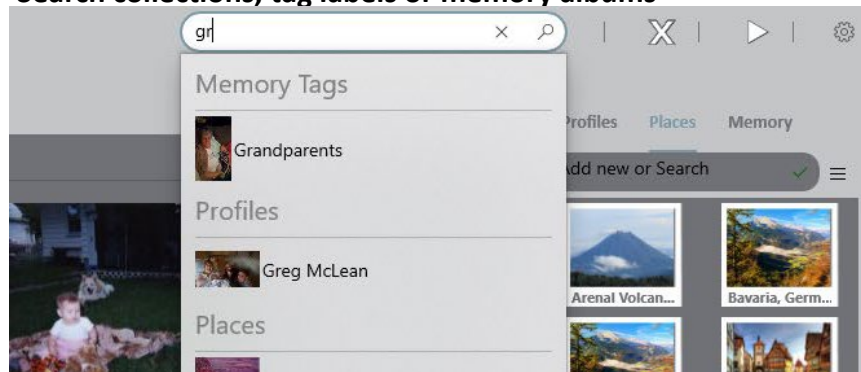
Every tag label has an entry on a browse screen. Click an entry, then: 1. click play for a slideshow, 2. drag to an album or 3. delete the tag. Double-click any entry to view or edit the contents. Search bars can help you find what you want when you want it!

Browse your “who, where, what & when” tags!

Browse screen:	Click here:	You can...
Profiles		browse your Profiles
Places		browse your Places
Memory Tags		browse your Memory Tags
Memory Dates		browse by month and year
Memory Album		browse your albums



Search collections, tag labels or memory albums

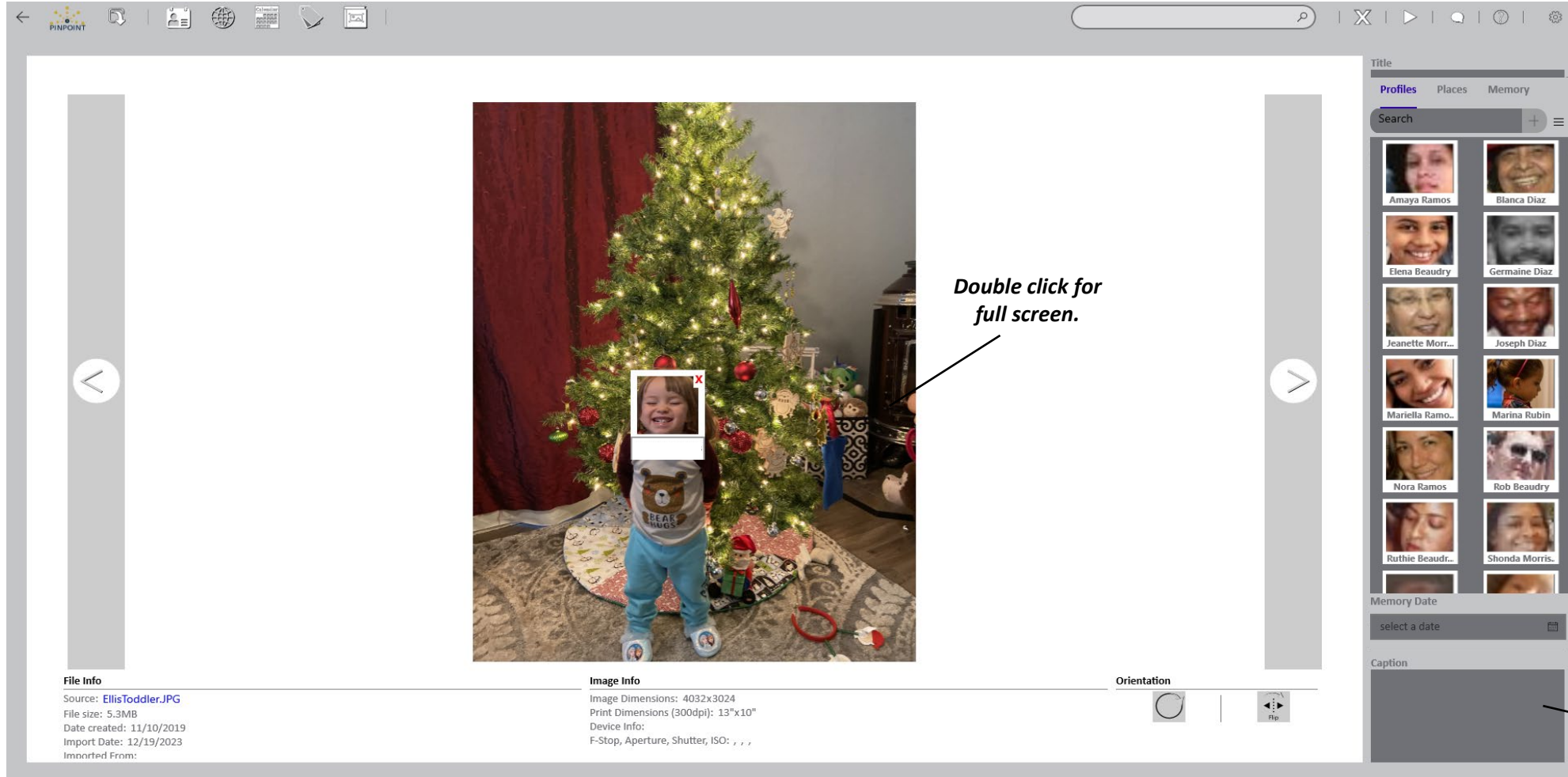


## Explore your memories

To view the *Infographics* screen, double-click any thumbnail on any screen.

To view an image in full-screen mode, double click anywhere in the image.

### Infographics screen



The screenshot displays the PINPOINT Memory Management System interface. At the top, there is a navigation bar with icons for back, home, search, and settings. The main area shows a large image of a child standing in front of a Christmas tree. A small thumbnail of the child is overlaid on the image, with a red 'X' icon next to it. Below the image, there are three sections: **File Info** (Source: EllisToddler.JPG, File size: 5.3MB, Date created: 11/10/2019, Import Date: 12/19/2023, Imported From:), **Image Info** (Image Dimensions: 4032x3024, Print Dimensions (300dpi): 13"x10", Device Info: F-Stop, Aperture, Shutter, ISO: , , ,), and **Orientation** (with a circular icon and a flip icon). On the right side, there is a sidebar with a **Title** field, tabs for **Profiles**, **Places**, and **Memory**, a search bar, and a grid of profile thumbnails. Below the thumbnails, there is a **Memory Date** field with a calendar icon and a **Caption** field. Annotations with arrows point to the title field, the image, and the caption field.

**Add a title**

**Double click for full screen.**

**Tell a story**



## Enjoy your memories

*Pinpoint has a built-in viewer for enjoying instant memory slideshows.*

Select any images, any album or any tag label and just press play – the slideshow starts instantly!

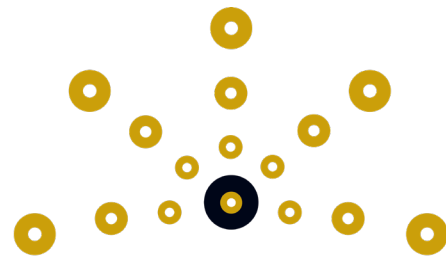
### *Memory slideshow viewer*



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